



3 Way Calls user guide

Introduction

The 3 Way Calls user guide will provide the information that will assist you to use your 3 Way Call service to your maximum advantage.

Instructions

To connect a 3 Way Call

1. Dial the second location - wait for them to answer.
2. Press the 'recall' or 'flash' button on your phone - you'll hear the engaged tone and then the normal dial tone.
3. Dial the third location - when they answer you may talk privately before you press the 'recall' or 'flash' button to connect all three locations.
4. If the third location doesn't reply or is engaged, press the 'recall' or 'flash' button twice to go back to the original call.

To disconnect a 3 Way Call

Simply hang up or ask one of the locations to hang up if their part of the call is finished.

To disconnect the third location while keeping the original call going

Press the 'recall' or 'flash'